



To all members of the Council you are hereby summoned to attend a Zoom meeting of the Parish Council on Monday 25th January 2021 at 7pm.

AGENDA

- 1. Welcome, and apologies of absence – Chair**
 - 1.1 To note the resignation of Cllr A Huntley
 - 1.2 To discuss roles, responsibilities, organisation, and training
- 2. Public participation (15 min if required) – Chair**
 - 2.1 KKAG proposal to plant six fruit trees at Coles Lane Gardens
 - 2.2 KKAG proposal to plant cherry tree along Newton Road
- 3. Declarations of Interest from members – All**
- 4. To agree minutes of the previous meetings – Mon 21st December 2020**
- 5. Questions from Cllrs regarding DCC Councillors written report – All**
- 6. Questions from Cllrs regarding District Councillors written report – All**
- 7. Chair's update**
 - 7.1 To agree and approve a new website provider
- 8. Clerk's report and correspondence**
 - 8.1 To discuss interest received in filling a Councillor vacancy
 - 8.2 To discuss signage for HGV usage of Greenhill Road
 - 8.3 To discuss reply from the Charities Commission on DAAT proposal
 - 8.4 To give an update on land exchange proposal
 - 8.5 To give an update on the Clerk's training
 - 8.6 To approve the updated agreement for cleaning the public toilets
- 9. Clerk's financial report and accounting**
 - 9.1 To agree and approve the monthly bank reconciliation
 - 9.2 To agree and approve the payments required
 - 9.3 To request and agree a further bank signatory
- 10. Financial Management**
 - 10.1 To present and discuss the monthly budget update
 - 10.2 To propose adjusting the monthly accounting dates
 - 10.3 To propose appointing a Cllr to undertake financial checks
- 11. Asset Management Committee (AMC) (currently suspended)**

Reporting on individual assets until January 2021

 - 11.1 Kerswell Down – Cllr A Hartley
 - 11.2 The Pavilion – Cllr M Braund
 - 11.3 All Playgrounds – Cllr A Hartley

Clerk's Office for Calls on 01803 872573 or 07427 145320

e-mail: kkpcclerk@gmail.com or website: www.kingskerswellparishcouncil.org.uk



KINGSKERSWELL PARISH COUNCIL

The Pavilion, Kingskerswell Playing Field

- 11.4 Village Toilets –
- 11.5 Field at Church Way – Cllr P Hartley
- 11.6 Village Grass Cutting – Cllr R Jones
- 11.7 KKPC Waste Collection – Cllr R Jones

- 12. Business Engagement Committee (BEC)**
 - 12.1 To propose suspending the BEC

- 13. Community Engagement Committee (CEC) – Cllr M Braund**
 - 13.1 To give an update on adopting the CEC ToR

- 14. Planning Sub-Group Report – Cllr P Hartley**
 - 14.1 Questions on planning minutes – previously circulated
 - 14.2 Planning concerns at 4 Maddacombe Road

- 15. Ash Dieback Sub-Group Report – Cllr A Hartley**
 - 15.1 Tender document to map and survey ash trees and green spaces.
 - 15.2 Update on tree removal at Maddacombe Road car park
 - 15.3 Proposal to thin trees at Jubilee Wood

- 16. Remaining Councillors reports**
 - 16.1 To discuss the VAS proposal – Cllr M Braund
 - 16.2 To discuss the removal of graffiti – Cllr W Dixon
 - 16.3 To celebrate the service of Cllrs S Cook & M Haines – Cllr A Hartley
 - 16.4 Land exchange site fence repairs and replace gate – Cllr P Hartley
 - 16.5 To agree on S106/Playground spending proposals – Cllr P Hartley
 - 16.6 Update on the KSC storage proposal – Cllr W Dixon/Cllr S Stone

- 17. Public participation (Further 15 minutes if required) – Chair**

- 18. Reserve Agenda Items**

Standing Orders state that Parish Council meetings should not exceed two hrs. To enable this the following items will only be discussed if time permits.

 - 18.1 To discuss Fore Street car parking issues
 - 18.2 To discuss PC signage for noticeboards – Cllr A Hartley
 - 18.3 To discuss the Community Emergency Plan – Cllr M Braund

- 19. Meeting Round up & recording of 'actions arising' from meeting and consideration of outstanding actions – Chair**

- 20. Date of next meeting – Monday 22nd February 2021**

Zoom login details

Topic: Kingskerswell Parish Council Zoom Meeting **Time:** Jan 25, 2021 07:00 PM London
Join Zoom Meeting
https://us02web.zoom.us/j/81186735663?pwd=U3B5NkNiQ2IPTjNmQk9aQmhDUGNWQT09
Meeting ID: 811 8673 5663 **Passcode: 298393**

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