

**KINGSKERSWELL PARISH COUNCIL**  
**DRAFT**  
**Meeting held remote on Monday 18th May 2020**  
**MINUTES**



**Present:** Councillors M Haines, R Jones, A Huntley, J Carter.

**Remote entry issues:** Cllr W Dixon, Cllr A Hartley

(The Clerk was unable to access details on the same device as the video was running on, she left the meeting unlocked for members to join the waiting room at any time during the meeting, there were no further waiting room entries).

**Host:** K. Turner (Clerk)

Current Chairman opened the meeting and stood down and requested nominations for a new Chairman.

**2902: To elect a Chairman for the ensuing year:** Nominated Cllr Roger Jones (AH) Seconded (JC) Unanimous show of hands. No further nominations. Cllr Roger Jones duly elected Chairman.

**2903: To email Chairman's Declarations of Acceptance of Office for sign and return** – Affirmation witnessed remotely that this would be the case. Cllr Roger Jones to proceed with the meeting. Cllr Mike Haines and Cllr Alistair Dewhurst offered their congratulations to Cllr Roger Jones. Cllr Haines was thanked for being the Chairman for the previous year.

**2904:** New Chairman to welcome everyone to the meeting. Cllr Jones welcomed everyone to the meeting

**To receive apologies of absence:** Cllr S Cook & Cllr P Hartley

**2906: To elect a Vice Chairman for the ensuing year** – Nominate Cllr Janet Carter (AH) Seconded (RJ)

**2907: To email Declarations of Acceptance of Office from Vice Chairman for sign and return.**

**2908: To receive Declarations of Interest from Members.**

**2909: To approve as a correct record and agree minutes of the meetings held on 17<sup>th</sup> February 2020, minutes from the Extraordinary meeting held on the 26<sup>th</sup> March 2020 and the Downs minutes dated 7<sup>th</sup> March 2020.** Approve (MH) Seconded (JC) Unanimous.

**2910: To confirm for minutes that the cheques lists dated 25<sup>th</sup> March, 08<sup>th</sup> April and the 18<sup>th</sup> May have been duly approved:** Approve (RJ) Seconded (MH) Unanimous. Cllr Jones commented that Cllr Hartley had repaid the funds from the Kingskerswell Action Grp into the Parish Council. He asked about the Fete funds and the £1000 cheque. The Clerk confirmed the fete money would be paid in the following week and the cheque would be taken into safe keeping by the Parish Council.

**2911: To Update Standing Orders, to duly confirm that the remote meeting appendix be confirmed.**

Unanimous

**2912: To receive amendment from Planning Committee regarding TORs** - to include any planning application that is received and deemed to impact on the village will be published on the Parish Council's website. Accepted TOR to be amended.

**2913:** Open to members of the public for questions or statements relating to the above items. **None**

Date of next meeting **Parish Council meeting 29th June 2019 at 7.00pm**

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**Part Two - Councillors only – Discuss the recent new Clerks interviews and appointment.**

This was a difficult decision and was fully discussed as none of the members have had the opportunity to meet with the applicants, the interviews were telephone based by two nominated Councillors. This procedure was agreed by the Devon Association Of Local Council during Covid 19. The current Clerk was due to leave on the 29<sup>th</sup> April 2020. A proposal was made and seconded and voted on 3/4. The Clerk was asked to contact the successfully candidate and request confirmation and a start date. The current Clerk will complete a handover subject to Government Guidelines on Covid 19.