

# KINGSKERSWELL PARISH COUNCIL



Meeting held on Monday 22<sup>nd</sup> June 2020

## MINUTES

- Present:** Cllr R Jones (Chair), Cllr J Carter (Vice-Chair), Cllr W Dixon, Cllr J Pattie, Cllr A Hartley, Cllr P Hartley, Cllr A Huntley, Cllr M Tyrrell-Smith (co-opted at the start of the meeting)  
Cllr A Dewhurst (County Councillor)
- In Attendance:** Mrs K Turner (Retiring Clerk) & Mrs J Thompson (New Clerk)  
No members of the public were present

The Chair opened the meeting at 7:05pm and welcomed the new clerk Mrs Juliette Thompson.

**2914: Co-option of a new member** – It was unanimously agreed to accept Mark Tyrrell-Smith on to the Parish Council; Cllr Tyrrell-Smith then joined the meeting.

**2915: Apologies** – Apologies were received and accepted from Cllr S Cook.

**2916: To approve and sign the minutes of the meeting held on Monday 18<sup>th</sup> May 2020** – Point 2902 showed a nomination by AH (Cllr A Huntley) and it was unclear whether this referred to Cllr A Hartley or Cllr A Huntley. Also, Cllr A Dewhurst attended the meeting but was not shown as being present. After these amendments, the minutes were approved for signing.

**2917: Declarations of Interests** – None

**2918: County Councillors Report** – attached

Cllr A Dewhurst confirmed Cllr J Carter's comment that only six people could travel on the Country Bus that runs through the village due to current restrictions.

**2919: District Councillors Report**

Cllr M Haines

I have attached the most recent up date from TDC in case parish councillors have not seen it, hopefully they are all receiving them.

I was re-elected as chairman of TDC planning committee at its first Zoom meeting on 9th June, there is another on 23rd June and on 7th July.

TDC Executive has met via Zoom, and there are other Zoom meetings soon including O&S and Full Council.

The loss of revenue to TDC from car parks, leisure centres, property rental etc. is an ongoing issue, and as with other councils we are sending regular update details to the Government. We will have to wait and see how much financial assistance we get with a clearer picture emerging into the autumn.

**2920: Local Councillors Reports**

Cllr J Carter – Cllr A Hartley confirmed that pictures of the playing field were taken by drone. Cllr J Carter gave an update on crisis care in the village.

Cllr A Hartley thinks an action plan should be put in place to deal with issues like sheep on the train track.

Cllr A Huntley – to discuss later in the meeting issues regarding the cricket club shed and the mains water tap.

Cllr M Tyrrell-Smith – to discuss his concerns later in the meeting.

Cllr W Dixon – has dealt with a lot of graffiti in the last week. Cllr W Dixon was also concerned with speeding in the village even with all the deterrents in place. Cllr A Dewhurst hopeful to get speed watch back which at the beginning was highly successful at reducing speeds. There has been some confusion between the Parish Council and Highways over what speeding signs were permitted in the village. Cllr P Hartley reminded all that no budget had been set in the last precept for this work. Cllr A Dewhurst said Parish Council could borrow from the public works loan board. Cllr W Dixon suggested a speed camera as a fixed deterrent. Cllr M Tyrrell-Smith asked if any research had been carried out to see what villagers wanted with regards to speed calming measures.

Cllr P Hartley – no report as shielding since March

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Cllr A Hartley – to discuss issues later in the meeting

Cllr R Jones – reported that a lad had cut his hand whilst climbing over into the muga. Cllr A Hartley and others attended a fire that was left on the downs.

### **2921: Clerk's report and correspondence**

No report

Cllr R Jones went to see a resident of Weavers Way that had requested access to the park to work on their property. Cllr P Hartley asked what property and what work they wanted to; Cllr R Jones replied the first or second property from the pavilion side wanted to reduce the height of their hedge (after the bird nesting season had finished).

One resident had requested for a dog bin to be placed at the intersection of Common Lane and Churchway Lane. Clerk informed all that it would cost £250 to buy the bin and £11 per empty. Cllrs asked if TDC would charge more to empty the bin due to the remote location. It was decided to put this on hold pending public consultation on the real need for a bin in this area. Clerk to update resident on decision.

Following a letter received from Karen Trickey, TDC solicitor to the Council and Monitoring Officer (forwarded to Cllrs); Cllr A Hartley was asked to return any interest made on the money whilst it was held in his account. Cllr M Tyrrell-Smith felt that this incident had damaged the Parish Council's reputation.

Local plan review has been extended to July 13<sup>th</sup> 2020 [www.teignbridge.gov.uk/localplanreview](http://www.teignbridge.gov.uk/localplanreview)

### **2922: Clerk's financial report and accounting**

Cheques for approval and signing:

3000	£182.50	Kingskerswell Sports Club (Half Navigators Fee)
3001	£124.01	Office Supplies
3002	£489.63	Clerks Net Wages (gross £611.83)
3003	£122.20	HMRC
3004	£75.00	Kingskerswell Sports Club (Utilities)
3005	£87.20	Petty Cash
3006	£250.00	AXA Claims (Excess on settled playing field branch)
3007	£47.07	Supplies for Office and Pavilion (Office £31.36 & Pavilion £15.71)

Direct Debit for Opus Gas	£58.78	(May & June)
Direct Debit for B Gas	£30.66	(Water Lane Toilets Electric)
Direct Debit for B Gas	£	
SWW Water (Water Lane)	£166.33	
Direct Debit for BT	£170.36	
Direct Debit for Internal Audit	£768.00	
Total cheques/DD Up to June 20	=	£2571.74

Income

Amount to be repaid by Sports Club	£84.81	June
Repay by Cricket Club	£	
VAT refund	£2575.09	
Navigators Utilities	£350.00	
Precept payment	£	
CIL	£	
106 Section Funds	£	
DCC Rapid Response Grant	£	
Total income 18 <sup>th</sup> May– 22 <sup>nd</sup> Jun	£3009.90	

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Above proposed by Cllr R Jones, seconded by Cllr A Hartley, and agreed by all

Cllr R Jones had received confirmation from Lloyds Bank that mandate changes were in progress.

**2923: Parish Annual Documentation** – Annual accounts, risk assessment and asset register to be signed by the Chairman and outgoing Clerk. K Turner suggests scrutiny of the documents before sending to the external auditor; Cllr R Jones and Cllr M Tyrrell-Smith to liaise.

**2924:** Committee members to be agreed for 20/21 (carried over from Annual Meeting 18<sup>th</sup> May 2020) Cllr A Huntley proposed to carry this item over to the next meeting after Cllr M Tyrrell-Smith suggested forming a working group to discuss reforming the structure of the Parish Council and its committees. It was proposed by Cllr R Jones, seconded by Cllr A Huntley, and agreed by all that Cllr M Tyrrell-Smith would Chair the group with Cllr W Dixon assisting. Meeting to be arranged for Monday 13<sup>th</sup> July 2020 at 7pm.

**2925:** Financials to be looked at in the July meeting to consider internet banking, debit card, bank mandate and then updating financial regulations.

### **2926: Downs and Land Asset Committee Report**

No report

KNHS to resume work on the 11<sup>th</sup> July

Cllr A Hartley informed all that signage (for ash die back, car park liability and replacing existing signs) had been ordered at a cost of £259.20 inc VAT and that he would put up the signs. Cllr A Hartley also offered to build a notice board to act as an information hub outlining the goals for the next two years. He then informed all that he had been investigating ash die back and it was agreed that along with Cllr M Tyrrell-Smith and Cllr A Huntley to produce an agreed plan to deal with it.

**2927: Media and Communications Committee Report** – currently suspended. New members (not necessarily Parish Councillors) needed.

**2928: Planning Committee** – report read by Cllr P Hartley attached

**2929: Sports Committee Meeting** – no meeting until 29<sup>th</sup> June (AGM)

Cllr M Tyrrell-Smith to attend as representative of the Parish Council to discuss updating the constitution.

### **2930: Pavilion/Playing Field matters** –

Richcraft Maintenance had submitted a quote for annual inspection repairs of £3155.00 +VAT. Cllrs were informed that this was the only quote obtained and Cllrs agreed that in future three quotes were needed. It was agreed in this instance to go ahead with the quote.

The sports club had submitted plans for a new shed. The Parish Council questioned the need for a new shed and the fact that no Cllr remembered a request for a new shed. Cllr A Hartley offered to supply a shipping container in the interim, on the understanding that it was not a permanent fixture. K Turner to find out why they need a new shed, at the AGM.

The Parish Council were concerned about the amount of signs the cricket club had put up in the pavilion and whether they had permission, the Clerk confirmed that they had asked to put up signs but no-one realised they would put up so many signs. Cricket club also submitted plans for a notice board they want to put up on the outside of the pavilion. Cllrs had not seen the plan. Clerk to ask for plans to be forwarded again.

Richcraft maintenance had submitted a quote to replace the bearings on one of the spinning platforms on top of the main roundabout for £391.64 +VAT.

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Richcraft Maintenance had submitted a quote for a new spinner (as per page 68 of the annual inspection) £2950 +VAT. Clerk to enquire if S106 money could be used to pay for this. Ask Cllr M Haines if no response from Ms L Montgomery.

**2931: Update on the Post Office** – Cllr A Huntley said not much progress made. Cllr M Tyrrell-Smith suggested the business committee should focus on getting a Post Office back in the village. Cllr A Dewhirst said the Parish Council could run a post office, not to make money, but just to cover costs.

**2932: Update on the Land Purchase** – close to completion. Once completed suggest a combined youth and sub-committee along with a public consultation, to get opinions on use of land.

**2933: Agree actions** – Cllr M Tyrrell-Smith to Chair working group on Monday 13<sup>th</sup> July 2020, liaise with Cllr A Huntley and Cllr A Hartley on an ash die back plan and attend the Sports Club AGM to discuss the cricket club proposed building and notice board.

**2934: Public Questions** – no public present

**2935: Meeting closed 9.25pm.** The next meeting of the Parish Council is Monday 27<sup>th</sup> July 2020 at 7pm

Chairman .....

Date.....

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County Councillor's Report 9<sup>th</sup> May - Stokeinteignhead

**If you have received an NHS extremely vulnerable letter, registered for support on the government website but you have not received a food delivery, or you need other help because you are isolated please call the Council on 0345 155 1011. There is a similar Teignbridge number for anyone needing assistance – 01626 215512**

The County Council has reopened its Household Waste Recycling Centres (HWRCs) for essential use. The government has defined 'essential use' as waste that *'cannot be stored without causing a risk of injury, health or harm to the resident or other members of their household.'* Residents are urged to follow government guidance and only travel to recycling centres if the waste presents a hazard and *'cannot be legally and responsibly disposed of in other ways.'*

As of two weeks ago van based cars with seats in the back and trailers will be allowed into the HWRC. The site has been reconfigured to allow a further six offloading spaces which equates to an additional 300 vehicles a day. We are shortly to commence with a booking system to allow vans and commercial vehicles onto the site.

Friday 5<sup>th</sup> June was the last day that National Bus Pass holders in Devon could use their passes before 9:30am. Pass holders in the county have been able to use their pass at any time of day following the temporary relaxation of restrictions in the county in March to help people during the coronavirus pandemic.

However, as more people return to work and social distancing needs to be maintained on bus services, early morning bus capacity is needed for commuters. Travel with the National Bus Pass will revert to the standard operating times from Saturday 6<sup>th</sup> June – with unlimited travel at weekends and Bank Holidays and from 9:30am until the end of service on weekdays. Remember to use a facemask.

A month-long cycle challenge is being held throughout June to support Bike Month and help get Devon moving again. It's part of a nationwide strategy to encourage everyone to travel actively, help reopen the economy and keep coronavirus at bay.

Cycling is recommended for daily exercise and is the best way to travel to maintain social distancing and avoid congestion. Everyone over 16 is invited to take part regardless if you have just started cycling or you cycle regularly. By signing up, logging rides and encouraging others to take part, you can support Bikes for Key Workers initiatives, have some fun and have the chance to win one of two £500 vouchers to spend at a local bike shop.

You can also track mileage, earn badges and track your progress against others, helping you stay connected to others by cycling. Once you have logged a ride in June and encouraged someone else to sign up, you will be automatically entered into the prize draws. Cyclists are also encouraged to share a photo, video or story on social media using the #ChooseCycling hashtag or use the ADD A STORY feature on the Love to Ride Devon website.

Devon Libraries will start to reopen from Monday 6<sup>th</sup> July, starting with the larger libraries. They will be starting with a contactless 'Choose & Collect' service which will be available at most of our libraries and we also anticipate four pilot libraries opening initially with limited public access to the building and bookable sessions on public computers.

For safety reasons libraries will initially be offering a more limited selection of stock for people to choose from. All books and items returned to the library will undergo 72 hours quarantine before they are discharged from customer accounts and returned to the library shelves. They will be asking all customers to place returned items into a box at the library to keep them separate from books that are ready to be loaned.

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The reservation service will not be operating initially, instead a free of charge 'Choose and Collect' service will be available where customers can select books or request a selection of books, via email or telephone from their local library, ready for collection from the library entrance at a pre-arranged time. The full reservation system will be reintroduced after all libraries reopen.

Devon's Cabinet discussed, in a full agenda, the Highway Maintenance Revenue and Capital Budget. One of the impacts of the corona virus is that the way we can use public transport will change and more people are likely to opt to walk or cycle to get to work and school, and the County Council is being asked to approve over £48 million of spending on maintaining Devon's roads.

The Government has also launched a £23 million fund to invest in improving stretches of the National Cycle Network and encouraging more people to cycle and walk, particularly children and young people so that greener travel choices are the norm – we await the funding outcome for Devon.

While we all recognise that Devon's roads need to be fixed, the potholes filled and road drainage problems sorted out, now is the time to be looking at all the County Council's highways budgets and plans so we can put more into public transport, cycling and walking. The urgency is now, not in the next year's budget round. In the meantime, I have asked, as an emergency measure, that 20 mph speed limits be imposed in Ringmore, Combeinteignhead and Abbotskerswell to encourage sustainable travel – sadly I don't expect our Highways to rise to the challenge.

As Chair of Scrutiny I have been working with our Democratic Services team to ensure that we will be running a full scrutiny of Council operations at our meetings scheduled for late June. This is happening whilst two Officers have been transferred to other Covid-19 duties and one is stuck in Germany – although he is working very effectively from there!

Finally, I want to say thank you again to all the amazing NHS workers, the Social Care staff, the Council bin men & sweepers, those behind the scenes keeping everything going, the teachers, the shop workers, the delivery drivers and those providing vital services - thank for all you have done! This also includes Bernard Stanley and his really helpful email messages – well done Bernard – a local hero!

Alistair Dewhirst

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#### Planning Committee

During Coronavirus comments only sent to Teignbridge

No meeting held

Thursday 18<sup>th</sup> June 2020

#### Agenda

1. Any apologies for not being able to contribute to comments – None
2. Declaration of conflicts of interest: to declare any personal or prejudicial interests on agenda items – None
3. Confirmation of planning committee comments from previous month sent to TDC – Clerk confirmed
4. Matters arising from the planning committee comments May 2020 – None
5. Applications to consider:

**20/00676/REM** – 29 Fluder Hill

Approval of details for Plot 3 (approval sought for landscaping)

Comment – Pass

No comment

**20/00864/FUL** – 3,4,5 Valerie Rise, Torquay Road

Comment – Support

There are several mature trees around the site and the Parish Council ask if the applicant could preserve as many as possible to enhance the area and protect wildlife

**20/00945/MAJ** – Former Galliford Try Infrastructure, Site Office, Kingskerswell

Variation of condition 2 on planning permission 18/01140/MAJ (New employment development incorporating use classes B1(a) (offices), B1(c) (light industrial) and B8 (storage and distribution) with associated parking and landscaping) to move unit 3 two metres to the east to increase size of yard area, lower finished floor level accordingly, reduce pitch of roof from 10 to 6 degrees, raise lower eaves by 1 metre and omit 2 car parking spaces from area adjacent to unit 4.

Comment – Object

The developer has had months to finalise this development and one of the reasons for granting permission was that it could apparently be delivered quickly, but this is not the case, instead they are continually trying to move the goalposts and make more changes. The last application was refused as TPO's were put on trees surrounding the site and the

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application encroached this area. This application involves making more changes to overcome the TPO issues.

### 6. Consents to note:

**20/00566/FUL** – Maddacombe Farm, Maddacombe Road  
Retention of lean-to agricultural building attached to existing building

**20/00667/FUL** – 22 Torquay Road  
Single storey extension to the rear with raised terrace and screening

**19/02458/MAJ** – Former Galliford Try Infrastructure Site Office, Old Newton Road

Variation of condition 2 on planning permission 18/01140/MAJ (New employment development incorporating use classes B1(A) (Offices), B1(C) (Light industrial) and B8 (Storage and Distribution) with associated parking and landscaping) to raise Unit 1 by 1 metre.

### 7. Any refusals to note:

**20/00315/MAJ** – Former Galliford Try Infrastructure Site Office, Old Newton Road  
Variation of condition 2 on planning permission 18/01140/MAJ (new employment development incorporating Use Classes B1(a) (offices), B1(c) (light industrial) and B8 (storage and distribution) with associated parking and landscaping) to move Unit 3 two metres to the east, lower the floor level accordingly, change roof pitch from 10 to 6 degrees and raise the eaves height at the rear by 1 metre.

### 8. Appeals:

**20/00012/REF** – 18/01701/MAJ  
Refusal of application

**20/00026/REF** – 19/01909/FUL - Land adjacent to Queen Ann's Cottage

### 9. Withdrawn:

### 10. Date of next meeting – Thursday 23<sup>rd</sup> July 2020 comments only